



【Information Technology Manager】 at TDCX Japan

募集職種

採用企業名

TDCX Japan株式会社

求人ID

1046424

勤務形態

契約

勤務地

神奈川県

給与

700万円 ~ 1200万円

更新日

2020年09月17日 00:00

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ネイティブ

最終学歴

高等学校卒

現在のビザ

日本での就労許可が必要です

募集要項

IT Manager – Back Office

Are you looking to join one of the fastest growing BPO's in Japan? Do you have experience operating computing systems overlooking the entire business?

We are looking for an IT Manager to join our growing family. Come home and start your #BeHappier journey with TDCX today!

Top reasons to work here:

- Premium & Instagrammable workplaces
- Fixed weekends off
- Free overflowing coffee and cookies
- Learning courses to help you grow

- Career development programs
- No dress code
- Engagement activities like free food day, yoga nights, English club and much more!

What is your mission?

As an IT Manager, you will be responsible and accountable for the smooth running of our computer systems within the limits of requirements, specifications, costs and timelines. You will supervise the implementation and maintenance of our company's computing needs.

The successful candidate must have a proven professional experience and a detailed knowledge of industry's best practice processes.

You are also required to perform these job functions:

- Manage IT staff by assisting to recruit (when necessary, train and coach employees, communicating job expectations and appraising their performance);
- Manage all information technology and computer systems including to run regular checks/ audits on network, systems and data security as well as to ensure security of data, network access and backup systems;
- Plan, organize, control and evaluate IT and electronic data operations including disaster recovery operations;
- Design, develop, implement and coordinate systems, policies and procedures in alignment with user and organizational needs and subsequently to enforce these policies and procedures;
- Identify areas for improvement as well as problematic areas and implement strategic solutions in timely manner;
- Preparing and sharing regular operation system reports with IT Director and with the team;
- Overseeing and determining timeframes for IT projects including system updates, upgrades, migrations and outages;
- Any other duties and responsibilities that may be assigned to you by the management from time to time, within your category of employment in the organization and for the effective implementation, maintenance and continual improvement of the ISO9001 Quality Management System of TDM.

スキル・資格

Who are we looking for?

- Familiarity with various operating systems and platforms. Extensive knowledge of Windows and Linux Server Administrations are a must;
- Independent, resourceful and problem-solving aptitude;
- Excellent communication skills in both English and Japanese
- Proven working experience as an IT manager or relevant experience
- Excellent knowledge of technical management, information analysis and of computer hardware/software systems
- Expertise in data centre management and data governance
- Hands-on experience with computer networks, server administration and server installation
- Ability to manage personnel
- BS in Computer Science, MIS or similar field

会社説明

Our Story

TDCX was founded in 1995 as a provider of outsourced services to a diverse clientele. Over the years, we have evolved into an enabler of the digital economy, with more than 8,000 talented folks in eight strategic locations supporting some of the biggest names in the industry. We remain as passionate as ever about creating value for our people and clients and are proud of our reputation for being a trusted partner to industry leaders.

TDCX Campuses

Our Campuses

We have a strong presence in Singapore, Malaysia, Thailand, Philippines, Hong Kong, China, Japan, Spain, and Colombia. Our campuses are strategically located to allow us direct access to local and international talents and to cater to our clients in Asia-Pacific, North America, Latin America, Europe markets, and beyond. Boasting an open space concept and collaborative workspaces, our campuses are designed to be a modern place where people, culture, and ideas fuse in the best way possible.