

PR/118835 | Senior Treasury and Procurement Lead (Retail)

募集職種

人材紹介会社
ジェイ エイ シー リクルートメント イギリス

求人ID
1624016

業種
監査・税理士法人

雇用形態
正社員

勤務地
イギリス

給与
経験考慮の上、応相談

更新日
2026年11月24日 11:03

応募必要条件

職務経験
6年以上

キャリアレベル
中途経験者レベル

英語レベル
流暢レベル

日本語レベル
無し

最終学歴
短大卒： 準学士号

現在のビザ
日本での就労許可は必要ありません

募集要項

The Senior Treasury and Procurement Lead is to manage all aspect aspects of the indirect tax and procurement lifecycle, including:

1, Managing the company’s cash position

2, Payment processes

3, Procurement governance across the organization

4, Cash outflow management

5, Strong financial controls over spending

6, Effective coordination with internal stakeholders, BPO providers, and external partners

This is a hands-on role in a lean finance team, combining treasury operations, accounts payable oversight, and procurement process ownership.

DUTIES AND RESPONSIBILITIES
Treasury Management

- Manage short-term liquidity and cash positioning across bank accounts
- Maintain and update rolling cash flow forecasts
- Monitor cash inflows/outflows and identify potential liquidity risks
- Execute and oversee fund transfers, FX transactions, and intercompany movements
- Maintain relationships with banking partners and payment providers

Accounts Payable Oversight (via BPO)

- Oversee end-to-end AP process managed by BPO provider
- Review and approve payment runs in line with internal controls
- Ensure accuracy, completeness, and timeliness of invoice processing
- Handle escalations, exceptions, and urgent payments
- Monitor aging and ensure no operational bottlenecks

Procurement & Spend Control

- Design and enforce procurement policies and approval workflows
- Ensure proper authorization and budget alignment for all expenditures
- Partner with business teams (marketing, operations, production) on spend planning
- Support vendor selection and commercial terms negotiation where relevant
- Drive cost discipline without compromising business agility

Payment Governance & Controls

- Own payment approval matrix and segregation of duties
- Ensure compliance with internal controls and audit requirements
- Prevent fraud, duplicate payments, and unauthorized spending
- Maintain clear audit trail for all payments

Vendor Management

- Maintain vendor master data integrity
- Coordinate onboarding of new suppliers (including compliance checks)
- Manage payment terms and support optimization of working capital
- Act as key finance contact for vendor-related matters

Cross-Functional Collaboration

- Work closely with FP&A on cash planning and budget alignment
- Partner with Financial Control on closing, accruals, and audit requirements
- Coordinate with Finance team / BPO on transactional execution

- Liaise with Tax/Finance teams where payments have tax implications (e.g. VAT, withholding tax)

System & Data Management

- Operate and optimize procurement systems (SAP MM, etc.)
- Conduct spend analysis and reporting
- Visualize procurement data and manage dashboards
- Implement and manage e-procurement platforms

YOUR EXPERIENCE

- Minimal 10+ years of experience of the entire lifecycle of treasury and procurement within an international setting
- Retail or FMCG industry background preferred
- Strong understanding of cash flow management and working capital
- Solid knowledge of AP processes and financial controls
- High attention to detail with a risk-aware mindset
- Strong communicative skills (both orally and in writing)
- Commercially minded, proactive, action-oriented
- Strong analytical and problem-solving skills
- Moves fast on negotiations and decisions without losing accuracy
- Holds full ownership over cost and risk, committed to delivering results
- Questions industry norms and existing contracts, always seeking better terms and structures
- Interpersonal savvy, relates well to different types of people with different backgrounds
- Ability to set priorities (sense of urgency vs prioritization)
- Advanced skills in Excel/Microsoft Office (pre)
- SAP Experience (pre)

We regret to inform applicants that only shortlisted candidates will be notified. Thank you for your understanding

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会社説明