

PR/110957 | Assistant Manager - Accounts & Finance

募集職種

人材紹介会社
ジェイ エイ シー リクルートメント インド

求人ID
1623974

業種
自動車・自動車部品

雇用形態
正社員

勤務地
インド

給与
経験考慮の上、応相談

更新日
2026年11月24日 10:41

応募必要条件

職務経験
10年以上

キャリアレベル
中途経験者レベル

英語レベル
日常会話レベル

日本語レベル
無し

最終学歴
短大卒： 準学士号

現在のビザ
日本での就労許可は必要ありません

募集要項

Job Title - Assistant Manager - Accounts

Location - Bawal, Haryana

Job Description -

- GST applicability, calculation, reconciliation, and timely payment.
- TDS applicability, calculation, and timely payment.
- Recording and maintenance of fixed assets.
- Calculation and passing of provision entries.
- Handling sales-to-branch transfer activities.

- Managing month-end closing activities.
- Preparation of monthly payment sheets and execution of net banking payments for suppliers and service providers.
- Preparation and drafting of monthly MIS reports.
- Maintaining monthly sales, purchase and stock data.
- Coordination with finance consultants as and when required.
- Coordination and support during internal reviews and statutory audits.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明