

PR/161390 | Buyer

募集職種

人材紹介会社
ジェイ エイ シー リクルートメント マレーシア

求人ID
1623906

業種
その他（メーカー）

雇用形態
正社員

勤務地
マレーシア

給与
経験考慮の上、応相談

更新日
2026年11月24日 10:18

応募必要条件

職務経験
3年以上

キャリアレベル
中途経験者レベル

英語レベル
ビジネス会話レベル

日本語レベル
無し

最終学歴
短大卒： 準学士号

現在のビザ
日本での就労許可は必要ありません

募集要項

Company Overview

A global manufacturing solutions provider specializing in precision-engineered components and advanced production technologies is seeking a Buyer to join their team in Penang. The company serves leading international brands across the consumer electronics, industrial, and technology sectors, offering end-to-end manufacturing capabilities and a strong commitment to innovation, quality, and customer satisfaction.

Key Responsibilities:

- Release purchase orders to the supplier according to PRF or MRP result, follow and control order delivery.
- Responsible for receiving customer orders and forecasts, input and maintain ERP system, and translate into internal plans and orders.
- Analyse customer’s forecast demand trends and develop a valid and achievable production plan for resource,

capacity and material planning.

- Follow up closely on the disposition / on hold or quarantine inventory to minimize the excessive stock built.
- Working with shipper in making sure shipment are executed in meeting OTD target.
- Work with production to prioritize job order to meet customer demand / build plan.

Key Requirements:

- Graduate Diploma, Bachelor's Degree, Post Graduate Diploma, Professional Degree.
- At least 5 years of working experience in electronics manufacturing / OEM / EMS field.
- Skills in purchase and supplier relationship management.
- Proficient in Microsoft Excel, MRP system.
- Knowledge in ISO 9001, ISO 14001, ISO 13485 and IATF 16949 is preferred.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明