

PR/096411 | Clinic Operations Manager

募集職種

人材紹介会社
JAC Recruitment Vietnam Co., Ltd

求人ID
1623385

業種
福祉・介護

雇用形態
正社員

勤務地
東京都 23区

給与
経験考慮の上、応相談

更新日
2026年11月17日 10:28

応募必要条件

職務経験
6年以上

キャリアレベル
中途経験者レベル

英語レベル
ビジネス会話レベル

日本語レベル
無し

最終学歴
短大卒： 準学士号

現在のビザ
日本での就労許可は必要ありません

募集要項

About the role
The Operations Manager role offers an opportunity to support the establishment of a new healthcare operation and play a key role in its ongoing management. The position combines project coordination, stakeholder management, and operational leadership throughout both the setup and operational phases.
Responsibilities

- Support the setup and launch of a new healthcare facility.
- Coordinate with internal and external stakeholders regarding licensing, administrative, and operational matters.
- Support the recruitment and management of local employees.
- Assist in establishing operational procedures and processes.
- Ensure smooth day-to-day business and operational activities once the facility is operational.
- Act as a key liaison between local staff and overseas management.

- Handle additional business administration and operational duties as required.

Requirements

- Bachelor's degree in Business Administration, Management, Healthcare Management, or a related field.
- Minimum 05 years of management experience.
- Experience in new business setup, branch or store opening, or project management.
- Experience supporting the establishment of a clinic, retail outlet, service centre, or other new business operation is highly desirable.
- Proven people management experience.
- Business-level English communication skills.
- Healthcare industry experience is preferred but not essential.
- Strong project coordination, problem-solving, and stakeholder management skills.

About the company
A company in the healthcare industry is currently expanding its presence in Vietnam and establishing a new healthcare operation. The organisation is in the process of completing licensing and market entry activities and is focused on building a sustainable local business platform.

#LI-JACVN

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会社説明