

PR/161339 | WAREHOUSE MATERIAL PLANNER (Warehouse Management Company)

募集職種

人材紹介会社
ジェイ エイ シー リクルートメント マレーシア

求人ID
1623327

業種
その他（メーカー）

雇用形態
正社員

勤務地
マレーシア

給与
経験考慮の上、応相談

更新日
2026年11月17日 10:17

応募必要条件

職務経験
1年以上

キャリアレベル
中途経験者レベル

英語レベル
流暢レベル

日本語レベル
無し

最終学歴
短大卒： 準学士号

現在のビザ
日本での就労許可は必要ありません

募集要項

Key Responsibilities

- Plan and coordinate material availability to support production, warehouse operations, replenishment, and customer requirements.
- Monitor demand, inventory levels, purchase orders, and supplier delivery schedules to identify shortages, delays, and excess stock.
- Follow up with suppliers and internal stakeholders on purchase orders, deliveries, replenishment, and recovery actions.
- Maintain accurate records in ERP/MRP/SAP and inventory management systems.
- Support inventory accuracy through cycle counts, stock reconciliation, discrepancy investigations, and material traceability.
- Coordinate with Warehouse, Operations, Procurement, Logistics, Finance, and customer-facing teams to align

material plans and service commitments.

- Participate in continuous improvement initiatives to enhance planning accuracy, inventory control, and operational efficiency.

Job Requirements

- Diploma, Higher NITEC, NITEC, or equivalent qualification in Supply Chain, Logistics, Business, Operations, Engineering, or related fields.
- 0–3 years of experience in material planning, inventory control, procurement support, warehouse operations, logistics, or supply chain coordination.
- Knowledge of ERP/MRP systems, SAP, Warehouse Management Systems (WMS), inventory reporting, and purchase order tracking is an advantage.
- Understanding of material planning, inventory management, replenishment processes, procurement coordination, and warehouse material flow.
- Strong attention to detail, data accuracy, organizational, and follow-up skills.
- Good communication and stakeholder coordination skills.
- Proficient in Microsoft Excel and other Microsoft Office applications.
- Knowledge of Lean, Six Sigma, or process improvement methodologies is an added advantage.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明