

PR/161308 | LOGISTICS EXECUTIVE (Established Warehouse Industry)

募集職種

人材紹介会社
ジェイ エイ シー リクルートメント マレーシア

求人ID
1623326

業種
その他（メーカー）

雇用形態
正社員

勤務地
マレーシア

給与
経験考慮の上、応相談

更新日
2026年11月17日 10:17

応募必要条件

職務経験
3年以上

キャリアレベル
中途経験者レベル

英語レベル
流暢レベル

日本語レベル
無し

最終学歴
短大卒： 準学士号

現在のビザ
日本での就労許可は必要ありません

募集要項

Company Overview

A medical device manufacturing company based in Senai, Johor, specializing in the production and assembly of medical appliances and consumables. The company focuses on product quality, operational efficiency, regulatory compliance, and continuous improvement to deliver reliable healthcare products while building a sustainable manufacturing operation.

Key Responsibilities

- Manage and maintain LMW (Licensed Manufacturing Warehouse) documentation, permits, approvals, and regulatory records.
- Prepare and submit customs declarations, import/export documentation, and compliance reports.
- Ensure adherence to RMCD regulations and LMW requirements.
  Verify and maintain shipping documents, including invoices, delivery orders, and packing lists.

- Monitor import/export shipments, inventory movements, and goods flow.
- Follow up on customs clearances, permits, declarations, and outstanding documentation.
- Liaise with Customs authorities, forwarding agents, transporters, suppliers, and other external parties.
- Coordinate with Warehouse, Production, Purchasing, and Logistics teams to support operational activities.
- Assist with customs audits, inspections, and compliance-related matters.

Job Requirements

- Diploma or equivalent qualification in Logistics, Supply Chain Management, Business Administration, or a related field.
- Experience in LMW administration, customs compliance, import/export operations, shipping, or warehouse operations is preferred.
- Basic knowledge of Malaysian Customs procedures, RMCD regulations, and LMW requirements.
- Familiarity with customs declarations, shipping documentation, and import/export processes.
- Proficient in Microsoft Office, especially Excel and Word.
- Strong communication, coordination, documentation, and problem-solving skills.
- Detail-oriented, responsible, and able to work under deadlines.
- Able to work independently while also collaborating effectively with cross-functional teams.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明