

PR/096387 | Investment Executive

募集職種

人材紹介会社
JAC Recruitment Vietnam Co., Ltd

求人ID
1621723

業種
不動産仲介・管理

雇用形態
正社員

勤務地
ベトナム

給与
経験考慮の上、応相談

更新日
2026年11月10日 11:15

応募必要条件

職務経験
3年以上

キャリアレベル
中途経験者レベル

英語レベル
流暢レベル

日本語レベル
無し

最終学歴
短大卒： 準学士号

現在のビザ
日本での就労許可は必要ありません

募集要項

Company and Job Overview
JAC's client, a leading real estate developer and investor, is looking for an Investment Executive.
Location: Ho Chi Minh City
Job Responsibilities

- Support the Deputy Director / Investment Manager in investment-related activities and project execution for office, residential, industrial, and mixed-use investment opportunities.
- Conduct market research and preliminary analysis on potential investment opportunities.
- Assist in preparing financial models and feasibility studies for prospective projects.
  Support due diligence processes, including coordination with legal, accounting, tax, and other external advisors.
- Assist in preparing investment memoranda, internal approval materials, and management presentation decks.
- Support communication and coordination with business partners, consultants, and other stakeholders throughout transaction processes.

- Assist in reviewing transaction documents and agreements related to investment activities.
- Support post-investment monitoring and exit-related activities when required.

Job Requirements

- Bachelor's degree in Finance, Accounting, Real Estate, Business Administration, or a related field.
- Minimum 2 years of relevant working experience in real estate, investment, finance, accounting, or related areas.
- Strong coordination and organizational skills with attention to detail.
- Comfortable handling administrative, reporting, and documentation-related tasks.
- Good analytical and problem-solving skills.
- Proficient in Microsoft Office, particularly Excel and PowerPoint.
- Good communication skills in English, both written and spoken.
- Ability to work independently and collaboratively within a team.
  Interested applicants, click APPLY NOW
  #LI-JACVN

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明