

PR/124178 | HRGA Manager

募集職種

人材紹介会社
ジェイ エイ シー リクルートメント インドネシア

求人ID
1621710

業種
その他

雇用形態
正社員

勤務地
インドネシア

給与
経験考慮の上、応相談

更新日
2026年11月10日 11:08

応募必要条件

職務経験
10年以上

キャリアレベル
中途経験者レベル

英語レベル
流暢レベル

日本語レベル
無し

最終学歴
短大卒： 準学士号

現在のビザ
日本での就労許可は必要ありません

募集要項

Key Responsibilities
1. Manage end-to-end HR functions, including recruitment, employee relations, performance management, training, compensation & benefits, and industrial relations.
2. Oversee General Affairs operations, including facility management, company assets, licenses, permits, and vendor management.
3. Develop and implement HR policies and procedures in compliance with Indonesian labor regulations.
4. Act as a strategic business partner to management in organizational development and workforce planning.
5. Maintain positive employee relations and handle disciplinary matters effectively.
6. Coordinate and negotiate with external parties, government authorities, labor unions, and service providers.
7. Support management in driving employee engagement and continuous improvement initiatives.

Requirements
1. Bachelor's Degree in Human Resources, Psychology, Law, Business Administration, or a related field.
2. Minimum 2 years of experience as an HR Manager.
3. Minimum 8 years of overall experience in Human Resources.
4. Proven experience working in a Japanese manufacturing company.
5. Business-level English proficiency, both written and spoken.
6. Strong communication, interpersonal, and negotiation skills.

7. Solid understanding of Indonesian labor laws and HR best practices.
8. Strong leadership and people management skills.
9. Ability to work independently and manage multiple priorities in a fast-paced environment.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明