

PR/161330 | LOGISTICS EXECUTIVE (Established Manufacturing Industry)

募集職種

人材紹介会社
ジェイ エイ シー リクルートメント マレーシア

求人ID
1621695

業種
その他（メーカー）

雇用形態
正社員

勤務地
マレーシア

給与
経験考慮の上、応相談

更新日
2026年11月10日 10:40

応募必要条件

職務経験
3年以上

キャリアレベル
中途経験者レベル

英語レベル
流暢レベル

日本語レベル
無し

最終学歴
短大卒： 準学士号

現在のビザ
日本での就労許可は必要ありません

募集要項

Key Responsibilities

- Oversee daily purchasing, procurement, and logistics activities to ensure smooth operational flow.
- Identify, evaluate, and source suitable suppliers while negotiating competitive pricing and favorable terms.
- Monitor and assess supplier performance to maintain quality, cost efficiency, and timely delivery.
- Coordinate domestic and international shipments, delivery schedules, and import-related arrangements.
- Prepare, process, and track purchase orders, inventory records, and procurement documentation.
- Ensure timely procurement and delivery of goods while maintaining effective cost control measures.
- Liaise closely with suppliers, freight forwarders, customs agents, and internal teams to facilitate seamless operations.

Job Requirements

- Minimum 3 to 5 years of working experience in purchasing, procurement, and logistics functions.
- Good knowledge of SST regulations, import procedures, and customs documentation requirements.
- Familiarity with import/export operations, shipping arrangements, and freight coordination.
- Strong negotiation, communication, and problem-solving abilities.
- Able to work independently with a high sense of responsibility and accountability.
- Good time management skills with the ability to meet deadlines in a fast-paced environment.
- Proficient in coordinating multiple tasks while maintaining accuracy in documentation and record-keeping.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明