

PR/097872 | Logistics Specialist (2 years contract)

募集職種

人材紹介会社
ジェイ エイ シー リクルートメント シンガポール

求人ID
1621682

業種
プラント

雇用形態
正社員

勤務地
シンガポール

給与
経験考慮の上、応相談

更新日
2026年11月10日 10:38

応募必要条件

職務経験
1年以上

キャリアレベル
中途経験者レベル

英語レベル
流暢レベル

日本語レベル
無し

最終学歴
短大卒： 準学士号

現在のビザ
日本での就労許可は必要ありません

募集要項

COMPANY OVERVIEW

A leading global aerospace and defense manufacturer with a diversified portfolio spanning commercial and military rotorcraft, advanced aerospace systems, and specialized aviation solutions. The organization serves customers worldwide, including government, defense, and commercial sectors, and is recognized for its innovation in aircraft design, engineering excellence, and maintenance support services.

JOB RESPONSIBILITIES

We are seeking a Logistics Specialist to support warehouse operations, inventory management, and regional spare parts distribution within the aerospace industry. The successful candidate will be responsible for inventory control, shipping coordination, warehouse operations, and ensuring timely delivery of parts to customers.

- Receive, inspect, and process incoming shipments and spare parts.

- Perform inventory stocking, picking, packing, and shipment preparation.
- Coordinate local and international shipments with freight forwarders and logistics providers.
- Prepare shipping documentation including packing lists, Air Waybills (AWB), permits, and export/import documents.
- Conduct cycle counts and inventory audits to maintain stock accuracy.
- Process inventory transactions, stock transfers, and adjustments using SAP.
- Ensure compliance with Dangerous Goods (DG) and transportation regulations.
- Maintain accurate records of spare parts, serial numbers, and hazardous materials.
- Operate forklifts and warehouse equipment safely and efficiently.
- Maintain warehouse housekeeping, organization, and safety standards.
- Support daily warehouse and logistics operations as assigned.

JOB REQUIREMENTS

- Minimum GCE N/O Level, ITE, or equivalent qualification.
- At least 1.5 years of experience in logistics, warehousing, supply chain, aviation, or aerospace operations.
- Experience in inventory control, warehousing, and shipment coordination.
- Proficient in SAP and Microsoft Office applications.
- Valid forklift licence with practical operating experience.
- Knowledge of air freight, sea freight, shipping documentation, permits, and Incoterms.
- Familiarity with IATA Dangerous Goods Regulations will be an advantage.
- Comfortable working in a warehouse environment.
- Able to work independently and perform under minimal supervision.

Working Location: Singapore

Ng Siew Thien (R22107842)

JAC Recruitment Pte. Ltd. (90C3026)

#LI-JACSG

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会社説明