

PR/120676 | Accounting Staff

募集職種

人材紹介会社
ジェイ エイ シー リクルートメント タイランド

求人ID
1621197

業種
その他（メーカー）

雇用形態
正社員

勤務地
タイ

給与
経験考慮の上、応相談

更新日
2026年11月17日 09:00

応募必要条件

職務経験
1年以上

キャリアレベル
中途経験者レベル

英語レベル
基礎会話レベル

日本語レベル
無し

最終学歴
短大卒： 準学士号

現在のビザ
日本での就労許可は必要ありません

募集要項

Key Responsibilities
- Handle Accounts Receivable (AR) and Accounts Payable (AP) activities.
- Record purchase and payment transactions accurately and timely.
- Perform account reconciliations and support month-end/year-end closing.
- Manage and maintain fixed asset records.
- Coordinate with external auditors and relevant government authorities.
- Maintain accounting records and related documentation.
- Use Formula Accounting Software for daily accounting operations.

Qualifications
- Bachelor's Degree in Accounting or related field.
- At least 2 years of accounting experience.
- Experience in AR/AP, account reconciliation, and accounting entries.
- Basic knowledge of fixed asset accounting.
- Experience coordinating with external auditors and government authorities.
- Familiar with Formula Accounting Software.
- Detail-oriented, accurate, and able to work independently.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明