

PR/124157 | Logistics Staff

募集職種

人材紹介会社
ジェイ エイ シー リクルートメント インドネシア

求人ID
1621150

業種
その他（メーカー）

雇用形態
正社員

勤務地
インドネシア

給与
経験考慮の上、応相談

更新日
2026年11月17日 09:00

応募必要条件

職務経験
1年以上

キャリアレベル
中途経験者レベル

英語レベル
ビジネス会話レベル

日本語レベル
無し

最終学歴
短大卒： 準学士号

現在のビザ
日本での就労許可は必要ありません

募集要項

About the Role

Responsible for supporting import-export activities, customs documentation, and logistics administration to ensure smooth and compliant shipment processes.

Qualifications:

- Minimum D3 in Logistics, Economics, Export-Import, or related field.
- Minimum 1 year of experience in logistics or export-import operations.
- Familiar with customs regulations and procedures.
- Experienced in handling BC 2.0, BC 2.3, BC 2.7, BC 3.0, and related customs documents.

- Proficient in CEISA or other customs systems.
- Good English communication skills.
- Detail-oriented and strong in administrative work.

Responsibilities:

- Handle daily import and export documentation.
- Prepare and process customs documents (BC 2.0, BC 2.3, BC 2.7, BC 3.0, etc.).
- Operate CEISA and other customs-related systems.
- Coordinate with freight forwarders, customs, and related parties.
- Monitor and manage shipment processes, including returns.
- Maintain logistics records and administrative documents.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明