

PR/124133 | Purchasing Staff

募集職種

人材紹介会社
ジェイ エイ シー リクルートメント インドネシア

求人ID
1618616

業種
その他（メーカー）

雇用形態
正社員

勤務地
インドネシア

給与
経験考慮の上、応相談

更新日
2026年11月03日 08:00

応募必要条件

職務経験
1年以上

キャリアレベル
中途経験者レベル

英語レベル
日常会話レベル

日本語レベル
基礎会話レベル

最終学歴
短大卒： 準学士号

現在のビザ
日本での就労許可は必要ありません

募集要項

About the role
Our client is seeking a Purchasing Staff member to manage product sourcing, supplier negotiations, delivery coordination, and inventory monitoring. This position requires strong communication and coordination skills, particularly when working with overseas suppliers and customers.

Responsibilities
- Source and purchase products according to customer orders and specifications
- Negotiate prices, payment terms, and delivery schedules with suppliers
- Coordinate with relevant parties to ensure on-time delivery to customers
- Monitor inventory levels and recommend stock replenishment when required

Requirements
- Minimum Diploma degree

- At least one year of purchasing experience, preferably involving overseas suppliers
- Experience communicating, coordinating, and negotiating with overseas suppliers and customers
- Proficiency in Microsoft Office
- Proficiency in English

About the company
A company in the electronic components manufacturing industry is seeking a Purchasing Staff member to support its procurement activities. The company works with overseas suppliers and customers as part of its operations.

#LI-JACID

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明