

PR/110863 | HR&Admin

募集職種

人材紹介会社
ジェイ エイ シー リクルートメント インド

求人ID
1618485

業種
化学・素材

雇用形態
正社員

勤務地
インド

給与
経験考慮の上、応相談

更新日
2026年11月03日 10:00

応募必要条件

職務経験
6年以上

キャリアレベル
中途経験者レベル

英語レベル
ビジネス会話レベル

日本語レベル
日常会話レベル

最終学歴
短大卒： 準学士号

現在のビザ
日本での就労許可は必要ありません

募集要項

Hiring Background
Business expansion and establishment of a new laboratory.
Key Responsibilities
• Lead recruitment activities for business expansion
• Design and implement HR systems and policies
• Performance management and employee engagement
• HR operations and labor compliance
• General administration and office management
• Coordinate with Japan headquarters
• Support new laboratory setup and organizational development
Requirements
• 3+ years of HR/Admin experience
• JLPT N3 or above
• Business English communication skills
Preferred Qualifications
• Experience in Japanese companies
• HR policy design experience
• Manufacturing industry background

Why Join Nippon Kayaku India?
• Join during an exciting growth phase
• Opportunity to build HR systems from the ground up
• Work closely with management and headquarters
• Play a key role in establishing a new laboratory

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: https://www.jac-recruitment.in/privacy-policy
Terms and Conditions Link: https://www.jac-recruitment.in/terms-of-use

会社説明