



PR/110845 | Chemical Sourcing Executive

募集職種

人材紹介会社

ジェイエイシーリクルートメントインド

求人ID

1616899

業種

化学・素材

雇用形態

正社員

勤務地

インド

給与

経験考慮の上、応相談

更新日

2026年10月13日 11:08

応募必要条件

職務経験

6年以上

キャリアレベル

中途経験者レベル

英語レベル

基礎会話レベル

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Position: Chemical Sourcing Executive / Sr. Executive **Experience:** 2 to 5 Years

Location: Bangalore

Department: Procurement / Supply Chain Language **Preference:** Hindi fluency

Qualification: B.Sc/M.Sc., Chemistry

Job Summary

We are seeking a proactive and detail-oriented Chemical Sourcing Executive to manage sourcing and procurement of specialty chemicals, pharma intermediates, solvents, and raw materials. The candidate will be responsible for vendor development, RFQ management, price negotiations, procurement planning, and end-to-end order tracking while ensuring cost optimization and uninterrupted supply.

Key Responsibilities

- Identify and develop new suppliers/manufacturers for chemicals and raw materials.
 - Manage end-to-end sourcing activities including RFQ, supplier evaluation, commercial negotiations, and procurement.
 - Convert Purchase Requisitions (PR) into Purchase Orders (PO).
 - Conduct price comparisons, cost analysis, and market intelligence for chemical commodities.
 - Negotiate pricing, payment terms, lead times, and supply agreements.
 - Coordinate with manufacturers, logistics providers, and internal stakeholders for timely deliveries.
 - Track orders from PO placement through dispatch and delivery.
 - Evaluate supplier performance on quality, delivery, compliance, and cost.
 - Maintain sourcing database, vendor records, quotations, and procurement documentation.
 - Support import/export sourcing activities when required. • Ensure compliance with company procurement policies and regulatory requirements.
- Required Skills**
- Chemical sourcing and procurement
 - Vendor management and vendor development
 - RFQ/RFP process management
 - PR to PO cycle management
 - Cost analysis and negotiation • Supply chain coordination
 - Inventory and procurement planning
 - Excellent communication and stakeholder management
 - Proficiency in MS Excel and ERP systems
 - Basic knowledge on logistics Preferred

Industry Experience

- Specialty Chemicals
- Pharma Intermediates
- Fine Chemicals
- Agrochemicals
- Industrial Chemicals
- APIs and Chemical Trading

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