

PR/161208 | Logistics Executive

募集職種

人材紹介会社
ジェイ エイ シー リクルートメント マレーシア

求人ID
1616877

業種
その他（メーカー）

雇用形態
正社員

勤務地
マレーシア

給与
経験考慮の上、応相談

更新日
2026年11月24日 06:00

応募必要条件

職務経験
3年以上

キャリアレベル
中途経験者レベル

英語レベル
流暢レベル

日本語レベル
無し

最終学歴
短大卒： 準学士号

現在のビザ
日本での就労許可は必要ありません

募集要項

Company Overview

A company involved in international logistics and trade operations, managing import and export shipments while ensuring compliance with customs regulations, trade requirements, and documentation standards.

Key Responsibilities

- Review and verify shipping documents for import and export shipments.
- Prepare and process export documentation and customs-related paperwork.
- Manage regulatory applications, including SIRIM COA, AP permits, and FTA Certificates of Origin.
- Liaise with SIRIM officers, customs authorities, freight forwarders, shipping lines, and brokers to facilitate smooth shipment processes.

- Classify products using HS Codes and ensure correct application of Incoterms.
- Track shipment progress, monitor delivery schedules, and resolve logistics issues proactively.
- Ensure compliance with customs regulations, import/export requirements, and company policies.
- Maintain accurate shipment records, prepare reports, and respond to customer inquiries regarding logistics matters

Job Requirements

- Diploma or Bachelor's Degree in Logistics, Supply Chain Management, Business Administration, or a related field.
- At least 4-5 years of experience in logistics, shipping, import/export, or freight forwarding operations.
- Strong knowledge of customs procedures, SIRIM requirements, AP permits, FTA documentation, HS Codes, and Incoterms.
- Good communication, coordination, and problem-solving abilities.
- Proficient in Microsoft Office applications, especially Excel.
- Able to work independently and effectively manage multiple shipments and deadlines.

#LI-JACMY

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会社説明