

PR/120582 | Customer Service (Freight Forwarding)

募集職種

人材紹介会社
ジェイ エイ シー リクルートメント タイランド

求人ID
1616841

業種
物流・倉庫

雇用形態
正社員

勤務地
タイ

給与
経験考慮の上、応相談

更新日
2026年10月27日 10:00

応募必要条件

職務経験
1年以上

キャリアレベル
中途経験者レベル

英語レベル
ビジネス会話レベル

日本語レベル
無し

最終学歴
短大卒： 準学士号

現在のビザ
日本での就労許可は必要ありません

募集要項

Position:Customer Service (Freight Forwarding)
Salary: 30,000 - 40,000 THB/month

Workplace Area: Rama4 , Bangkok
Working Hours: Monday–Friday, 09:00–18:00 (Onsite)
Industry: Logistics & Freight Forwarding

Job Description

- Place bookings with shipping lines through Online portals / INTTRA / manual processes (required).
- Coordinate in a timely manner with agents, shippers, and shipping lines regarding shipment status, booking updates, and container gate-in cut-off times.
- Follow up with shippers for Shipping Instruction (SI) drafts.

- Communicate efficiently with internal teams and cross-functional departments for both Import and Export consignments handled by the team.
- Handle Cross-Country / Third-Country shipments.
- Understand and process Switch B/L requests and required procedures.
- Manage Nomination shipments, ensuring accurate handling and proper coordination.
- Prepare and send rate quotations; basic knowledge of checking online freight rates is an advantage.
- Create jobs in the internal logistics/forwarding system accurately and on time.

Requirements

- Bachelor's degree in any field.
- 2–3 years of experience in shipping, customer service, or the freight forwarding industry.
- Good command of English (mainly for documentation and email communication).
- Proficient in computer applications; hardworking and patient.
- Service-minded, detail-oriented, and able to work under pressure.
- Knowledge and experience in handling Cross-Country / Third-Country shipments.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明