

PR/110821 | DM- IT and Automation

募集職種

人材紹介会社
ジェイ エイ シー リクルートメント インド

求人ID
1616175

業種
その他（メーカー）

雇用形態
正社員

勤務地
インド

給与
経験考慮の上、応相談

更新日
2026年11月17日 04:00

応募必要条件

職務経験
10年以上

キャリアレベル
中途経験者レベル

英語レベル
流暢レベル

日本語レベル
無し

最終学歴
短大卒： 準学士号

現在のビザ
日本での就労許可は必要ありません

募集要項

Role Overview:
We are looking for a highly skilled Deputy Manager IT & Automation to drive digital transformation and enhance operational efficiency within our manufacturing and sales functions. This role will oversee the selection, customization, and implementation of IT solutions while ensuring optimal utilization of ERP systems and Microsoft Office applications. The ideal candidate will be proactive, tech-savvy, and capable of managing automation initiatives that streamline workflows and improve business productivity.

Key Responsibilities:

- Evaluate, recommend, and implement software solutions for manufacturing operations and sales processes.
- Provide technical support and training on Microsoft Office applications to optimize user experience.
- Customize, integrate, and maintain ERP systems such as Tally, Thomas Globe, or similar platforms.
- Develop automation tools and functional templates using Microsoft Excel, Word, and other Office applications.
- Coordinate between ERP developers and internal stakeholders during customization and implementation phases.
- Gather requirements from functional teams and configure ERP modules to ensure seamless integration.
- Manage system updates, support change management initiatives, and ensure a smooth transition for users.
- Analyze business data to generate insightful reports that aid strategic decision-making.
- Configure and test integrations between ERP systems and other software applications.

- Capture and improve user workflows to enhance software efficiency and experience.
- Implement and maintain data security measures and cybersecurity protocols.
- Provide ongoing technical support, troubleshoot issues, and roll out new features.
- Collaborate with stakeholders to gather feedback, document system improvements, and manage change requests.
- Adapt to dynamic business needs and take on additional responsibilities as required within the company.

Qualifications & Skills:

- Bachelors degree in Computer Engineering, Information Technology, or a related discipline.
- Certifications in ERP systems, Microsoft Office, or Cybersecurity are advantageous.
- Minimum 8 years of experience in software engineering, ERP support/customization, or IT systems integration.
- Hands-on expertise with ERP platforms like Tally, Thomas Globe, or similar solutions.
- Strong proficiency in Microsoft Office Suite, particularly advanced Excel functions (macros, pivot tables, formulas).
- Experience in ERP customization, database integration, and automation solutions.
- Knowledge of data analysis, reporting tools, and business intelligence practices.
- Understanding of cybersecurity standards and data protection measures.
- Prior experience in system implementation, change management, and documentation of business workflows.
- Exposure to IT solutions for manufacturing and sales functions.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明