

PR/096273 | Korean Japanese Interpreter

募集職種

人材紹介会社
JAC Recruitment Vietnam Co., Ltd

求人ID
1616155

業種
化学・素材

雇用形態
正社員

勤務地
ベトナム

給与
経験考慮の上、応相談

更新日
2026年11月03日 13:00

応募必要条件

職務経験
3年以上

キャリアレベル
中途経験者レベル

英語レベル
無し

日本語レベル
流暢レベル

最終学歴
短大卒： 準学士号

現在のビザ
日本での就労許可は必要ありません

募集要項

Job ResponsibilitiesInterpretation & Communication Support

- Provide interpretation between Korean and Japanese during meetings, discussions, and daily business operations.
- Support communication between Japanese managers/team leaders and Korean expatriates/employees.
- Facilitate smooth communication among internal departments and stakeholders.

Documentation & Reporting

- Translate documents, reports, manuals, emails, and other business materials between Korean and Japanese.
- Prepare and manage development-related documentation and reports.
- Assist in drafting and maintaining production-related documents.

Production & Development Support

- Support communication related to product development and manufacturing processes.

- Coordinate between development, production, and management teams to ensure effective information sharing.
- Assist in identifying, compiling, and reporting product quality issues and production-related matters.
- Follow up and support projects as assigned by management.

RequirementsEducation
- Bachelor's degree (4-year university) or above.
- Major in Korean Language, Japanese Language, or related fields is preferred.

Language Skills
- Korean: TOPIK Level 5 or above.
- Japanese: JLPT N2 or above.
- Excellent verbal and written communication skills in both Korean and Japanese.

Experience
- Experience as a Korean-Japanese interpreter/translator is required.
- Experience in manufacturing, production, product development, or technical environments is preferred.
- Candidates with a technical background or experience supporting engineering/manufacturing teams will have an advantage.

Competencies
- Strong communication and interpersonal skills.
- Ability to handle confidential information professionally.
- Good organizational and documentation skills.
- Ability to work effectively in a multicultural environment.

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会社説明