

PR/124086 | Japanese Interpreter

募集職種

人材紹介会社
ジェイ エイ シー リクルートメント インドネシア

求人ID
1616050

業種
その他（メーカー）

雇用形態
正社員

勤務地
インドネシア

給与
経験考慮の上、応相談

更新日
2026年11月03日 11:00

応募必要条件

職務経験
3年以上

キャリアレベル
中途経験者レベル

英語レベル
ビジネス会話レベル

日本語レベル
ビジネス会話レベル

最終学歴
短大卒： 準学士号

現在のビザ
日本での就労許可は必要ありません

募集要項

Responsibilities:

- Provide interpretation support between Japanese and Indonesian/English for daily business communication, meetings, and discussions.
- Deliver and convey messages accurately in Japanese, ensuring communication between parties.
- Assist in translating written documents, emails, reports, and other business correspondence as needed.
- Compose and respond to emails in polite and formal Japanese appropriate for a business environment.
- Support Japanese expatriates and local staff in communication and coordination activities.
- Facilitate smooth communication and maintain confidentiality of sensitive information.

Requirements:

- JLPT N1 is preferred; candidates with JLPT N2 may be considered if they demonstrate advanced Japanese communication skills.
- Proven ability to interpret conversations and deliver messages accurately in Japanese.
- Strong written Japanese skills with the ability to draft and reply to business emails in polite and formal Japanese.
- Detail-oriented, organized, and able to work in a professional business environment.
- Prior experience as a Japanese Interpreter, Translator, or Japanese-speaking support staff is an advantage.
- Proficient in Microsoft Office applications is preferred.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: https://www.jac-recruitment.co.id/privacy-policy
Terms and Conditions Link: https://www.jac-recruitment.co.id/terms-of-use

会社説明