



Understanding People

Finance Manager / ファイナンスマネージャー

Above-market pay | Work-life balance

募集職種

人材紹介会社  
スペシャライズドグループ株式会社

求人ID  
1615674

業種  
アセットマネジメント

雇用形態  
正社員

勤務地  
東京都 23区

給与  
経験考慮の上、応相談

更新日  
2026年10月01日 16:23

応募必要条件

職務経験  
3年以上

キャリアレベル  
中途経験者レベル

英語レベル  
ビジネス会話レベル

日本語レベル  
ビジネス会話レベル

最終学歴  
大学卒：学士号

現在のビザ  
日本での就労許可が必要です

募集要項

Finance Manager ファイナンスマネージャー | Corporate Finance - Above market salary, Work-life balance

Overview

Our client is seeking a Finance professional to manage financial operations for Japanese entities within a leading international investment management firm expanding across Asia. This role offers significant ownership and visibility in a sophisticated financial environment, supporting business growth and development. Benefits include above-market compensation, excellent work/life balance, mentorship, and long-term career potential in Tokyo.

Key Responsibilities:

- Manage daily finance and accounting for Japanese corporate entities
- Oversee vendor payments including invoice review and payment tracking
- Monitor cash flow and ensure sufficient funding for operations
- Perform monthly financial closing using SAP

- Coordinate with external auditors and support statutory audit processes
- Assist with corporate tax filings and statutory reporting in Japan
- Manage cost control and intercompany cost allocations
- Maintain accurate and organized accounting records and documentation
- Support preparation of management financial reports and analysis
- Assist with opening and administration of corporate bank accounts
- Execute vendor agreements and coordinate related documentation and approvals
- Collaborate on finance process improvements and ad hoc projects

**Requirements:**

- Experience with Japanese statutory accounting and audit coordination
- Proficiency in IFRS and familiarity with Japanese accounting standards
- Strong Excel skills for financial analysis and reporting
- Experience using SAP for monthly financial closing
- Fluency in written and spoken Japanese and English
- Experience in finance or accounting within multinational corporations or financial institutions
- Knowledge of corporate tax filing and statutory reporting in Japan
- Experience managing vendor payments and intercompany cost allocations
- Ability to coordinate with external auditors and support statutory audits
- Strong organizational skills for maintaining accurate accounting records
- Experience with financial cash flow monitoring and funding management
- Proactive and independent working style with strong ownership

**Benefits:**

- Above market compensation
- Excellent work/life balance

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会社説明