

PR/161148 | Assistant Manager / Manager Account (Manufacturing)

募集職種

人材紹介会社
ジェイ エイ シー リクルートメント マレーシア

求人ID
1614558

業種
電力・ガス・水道

雇用形態
正社員

勤務地
マレーシア

給与
経験考慮の上、応相談

更新日
2026年11月10日 07:00

応募必要条件

職務経験
3年以上

キャリアレベル
中途経験者レベル

英語レベル
ビジネス会話レベル

日本語レベル
無し

最終学歴
短大卒： 準学士号

現在のビザ
日本での就労許可は必要ありません

募集要項

Company Review

A reputable multinational manufacturer in the electronics industry, serving customers across global markets. The company provides a strong platform for accounting professionals to develop expertise in manufacturing finance, costing, financial reporting, and business partnering within a structured and stable environment.

Job Responsibilities

• Manage full-set accounting functions, including General Ledger (GL), Accounts Payable (AP), Accounts Receivable (AR), Fixed Assets, and month-end closing.

• Prepare accurate and timely monthly management accounts, financial reports, and supporting schedules.

• Perform balance sheet reconciliations, journal postings, accruals, and variance analysis.

• Monitor cash flow, banking transactions, and intercompany reconciliations.

• Support manufacturing accounting activities, including inventory reconciliation, stock valuation, and cost analysis.

• Coordinate with external auditors, tax agents, bankers, and regulatory authorities on audit and statutory matters.

• Prepare tax schedules, SST submissions, and other statutory compliance requirements.

• Ensure compliance with accounting standards, internal controls, and company policies.

• Assist in budgeting, forecasting, and financial analysis to support business operations.

• Drive process improvement initiatives and support ad hoc projects assigned by management.

Job Requirements

• Bachelor's Degree in Accounting, Finance, or a related discipline.

• Minimum 5-8 years of accounting experience, preferably within a manufacturing environment.

• Hands-on experience in managing full-set accounts independently.

• Experience in at least one of the following areas: Cost Accounting, Audit Coordination or Tax Compliance and Tax Matters

• Strong understanding of month-end closing, financial reporting, and balance sheet reconciliations.

• Proficient in ERP/accounting systems and Microsoft Excel.

• Good analytical, problem-solving, and communication skills.

• Ability to work independently and collaborate with cross-functional stakeholders.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明