

PR/161141 | Assistant Manager / Manager Account (Japanese outsourcing accounting firm)

募集職種

人材紹介会社
ジェイ エイ シー リクルートメント マレーシア

求人ID
1614553

業種
監査・税理士法人

雇用形態
正社員

勤務地
マレーシア

給与
経験考慮の上、応相談

更新日
2026年11月10日 07:00

応募必要条件

職務経験
3年以上

キャリアレベル
中途経験者レベル

英語レベル
ビジネス会話レベル

日本語レベル
無し

最終学歴
短大卒： 準学士号

現在のビザ
日本での就労許可は必要ありません

募集要項

Job Description:-

- Oversee and manage the full spectrum of accounting and financial reporting functions, including monthly, quarterly, and annual closing.
- Review bookkeeping records, consolidation reporting packages, and management reports prepared by the team.
- Oversee and manage tax compliance matters, including review of Sales and Services Tax (SST), Withholding Tax (WHT), corporate tax computations, and deferred tax calculations.
- Main point of contact for financial statements and liaise with auditors, tax agents and company secretaries to ensure to comply with the annual statutory returns.
- Manage, coach, and provide guidance to team members, including reviewing work quality, providing technical

guidance, and conducting performance reviews.

- Stay updated on the industry trends and regulations aAecting accounting practices.
- Support management in budgeting, forecasting, and strategic initiatives.
- Perform other ad-hoc assignments as required by management.

Requirements:-

- Bachelor's degree or diploma in Accounting, Finance or a related field
- Professional qualifications (e.g. ACCA, MIA, CPA or other equivalent)
- 5 years relevant working experience in accounting, outsourced accounting, proven record of leadership or managing subordinates.
- Hands-on experience in preparing full sets account under MFRS / MPERS
- Proficiency in MS OAice applications, particular Excel, and familiarity with accounting software such as QuickBook, SQL, Xero, MultiBook and SAP
- Strong communication, presentation and interpersonal abilities to eAectively collaborate within the team and various clients
- Self-motivated individuals who can work independently and thrive in a fast-paced environment.
- Excellent time-management, analytical, and organizational skills to juggle multiple responsibilities.
- Can speak Japanese will be an advantage

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明