



PR/161122 | Site Coordinator (CSA)

募集職種

人材紹介会社

ジェイエイシーリクルートメントマレーシア

求人ID

1614538

業種

土木

雇用形態

正社員

勤務地

マレーシア

給与

経験考慮の上、応相談

更新日

2026年09月29日 10:31

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Our client an established international main contractor is seeking an experienced **Site Coordinator (CSA)** to support construction activities at Nilai project.

The successful candidate will coordinate Civil, Structural and Architectural works and ensure site activities are carried out according to approved drawings, specifications, safety requirements, quality standards and project schedules.

Key Responsibilities:

- Coordinate daily Civil, Structural and Architectural construction activities
- Coordinate subcontractors, suppliers and other trades to ensure smooth site execution
- Monitor construction progress against the approved work programme
- Check discrepancies between design drawings, construction drawings and actual site conditions
- Ensure works are carried out according to approved drawings, specifications and method statements

- Coordinate technical and site issues with consultants, subcontractors and internal project teams.
- Monitor subcontractors work quality, safety and progress
- Assist in preparing method statements and Safe Operating Procedures where required
- Coordinate lifting activities and ensure compliance with relevant site safety requirements
- Conduct regular site inspections and highlight construction issues to the Project Manager
- Participate in site coordination and progress meetings
- Maintain proper site records and progress documentation
- Promote good safety practices throughout construction activities

Requirements:

- Diploma or Degree in Civil Engineering, Construction Management, Building or related discipline
- Relevant site coordination experience in building construction
- Good knowledge of Civil, Structural and Architectural (CSA) works
- Main contractor experience is preferred
- **Must possess Certified Lifting Supervisor qualification/certification**
- Able to read and understand construction drawings
- Good coordination and problem-solving skills
- Able to communicate effectively with subcontractors, consultants and project teams
- Strong awareness of site safety and quality requirements
- Willing to work at Nilai project site

#LI-JACMY

#Countrymalaysia

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会社説明