



シンガポールの求人なら
JAC Recruitment Singapore

PR/097693 | Assistant Manager (Finance)

募集職種

人材紹介会社

ジェイエイシーリクルートメント シンガポール

求人ID

1614524

業種

監査・税理士法人

雇用形態

正社員

勤務地

シンガポール

給与

経験考慮の上、応相談

更新日

2026年09月29日 10:29

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ネイティブ

日本語レベル

基礎会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Job Title: Assistant Manager (Finance)

Location: Singapore (Central)

Your New Company

Our client is a leading Japanese professional services firm specializing in tax, accounting, M&A advisory, business succession, corporate restructuring, and international business consulting. With more than 1,000 professionals across Japan and an established international network spanning Asia and the United States, the firm supports multinational corporations, family-owned enterprises, private investors, and high-growth businesses with comprehensive advisory solutions.

Recognized for its expertise in cross-border transactions, corporate expansion, and complex tax matters, the firm combines deep technical knowledge with a client-centric approach to help organizations navigate business growth, transformation, and succession planning. Its Singapore office serves as a key hub supporting Japanese and international clients across Southeast Asia.

Your New Role

- Manage the full spectrum of outsourced accounting activities for a portfolio of local and international clients.
- Prepare and review monthly, quarterly, and annual financial statements in accordance with relevant accounting standards.
- Oversee month-end and year-end closing processes, ensuring accurate and timely financial reporting.
- Conduct Financial Due Diligence (FDD) engagements, including financial analysis and identification of key business risks and opportunities.
- Liaise with clients, external auditors, tax agents, and other stakeholders on accounting, audit, and compliance matters.
- Review balance sheet reconciliations, general ledger schedules, and supporting documentation to ensure accuracy and completeness.
- Supervise and mentor junior team members, providing guidance and reviewing work to maintain high-quality service delivery.
- Identify process improvements and support the implementation of best practices to enhance operational efficiency and client service standards.

Key Qualifications for Success

- Degree in Accountancy, Finance, or a related discipline.
- Minimum 4 years of relevant experience gained in an accounting firm, audit firm, corporate services provider, or consulting environment.
- Prior experience in Financial Due Diligence (FDD) engagements will be highly advantageous.
- Strong knowledge of Singapore Financial Reporting Standards (SFRS) and financial reporting requirements.
- Experience in managing a portfolio of clients and handling the full spectrum of accounting and financial reporting activities.
- Strong analytical, organizational, and problem-solving skills with the ability to work independently and manage multiple priorities.
- Excellent communication and stakeholder management skills, with experience liaising with clients, auditors, and tax agents.
- Proficient in Microsoft Excel and Word.
- Willingness to travel to Malaysia and/or Indonesia for project-based assignments will be an advantage.
- Proficiency in Japanese or an interest in learning Japanese and working closely with Japanese clients will be advantageous.
- Singapore Citizen or Singapore Permanent Resident (PR) only.

Ready to Take the Next Step?

Interested applicants may submit their updated CV by clicking **APPLY NOW**. All applications will be reviewed and treated in strict confidence.

Do note that we will only be in touch if your application is shortlisted.

Bryan Ashwin
JAC Recruitment Pte Ltd
EA License Number: 90C3026
EA Personnel: R24122938

#LI-JACSG
#countrysingapore

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