

PR/161107 | ACCOUNTS SENIOR EXECUTIVE

募集職種

人材紹介会社
ジェイ エイ シー リクルートメント マレーシア

求人ID
1614213

業種
その他（メーカー）

雇用形態
正社員

勤務地
マレーシア

給与
経験考慮の上、応相談

更新日
2026年11月17日 15:00

応募必要条件

職務経験
3年以上

キャリアレベル
中途経験者レベル

英語レベル
流暢レベル

日本語レベル
無し

最終学歴
短大卒： 準学士号

現在のビザ
日本での就労許可は必要ありません

募集要項

Company Overview

Our client is a well-established manufacturing company in Pasir Gudang, Johor.

Key Responsibilities

- Manage the full spectrum of accounting functions, including accounts payable, accounts receivable, invoicing, payment processing, bank reconciliation, and general ledger activities.
- Prepare accurate and timely monthly financial reports and assist in financial analysis.
- Support month-end and year-end closing activities to ensure compliance with accounting standards and company policies.
- Assist in audit and tax matters by coordinating with external auditors, tax agents, and relevant authorities.
- Ensure compliance with statutory requirements and reporting obligations.
- Monitor cash flow transactions and support financial planning activities.

- Maintain proper accounting documentation and records for audit and internal control purposes.
- Perform other finance and accounting-related duties as assigned by superior.

Job Requirements

- Bachelor's Degree, or Professional Qualification in Accounting, Finance, or related field.
- Minimum 2-3 years of relevant working experience in accounting or finance.
- Knowledge of full set of accounts, accounting principles, financial reporting, and statutory compliance.
- Proficient in Microsoft Office and accounting software systems (SAP).
- Strong analytical skills, attention to detail, able to meet the time schedule and ability to work independently.
- Good communication and interpersonal skills.

#LI-JACMY

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明