



PR/124019 | Purchasing Staff

募集職種

人材紹介会社

ジェイエイシーリクルートメントインドネシア

求人ID

1614140

業種

その他（メーカー）

雇用形態

正社員

勤務地

インドネシア

給与

経験考慮の上、応相談

更新日

2026年09月22日 10:21

応募必要条件

職務経験

1年以上

キャリアレベル

中途経験者レベル

英語レベル

流暢

日本語レベル

基礎会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Our client, a Japanese manufacturing company specializing in automotive and electronic components, is looking for a Purchasing Staff to support procurement activities and supplier management.

Key Responsibilities

- Handle purchasing and procurement processes
- Coordinate with suppliers regarding materials and deliveries
- Monitor inventory requirements and purchasing schedules
- Prepare purchasing reports and documentation
- Collaborate with internal departments to support operational needs

Requirements

- Bachelor's degree in Engineering, Management, Supply Chain, or related fields
- Minimum 2 years of experience in Purchasing, Procurement, or Supply Chain within a manufacturing company
- Good negotiation and communication skills
- Proficient in Microsoft Excel
- Detail-oriented with strong analytical skills
- Must currently reside in Karawang
- Willing to work in Karawang

#LI-JACID

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会社説明