


# PR/097655 | Business Development & Sales Coordinator (Technology Recycling & Asset Recovery)

## 募集職種

**人材紹介会社**
ジェイ エイ シー リクルートメント シンガポール

**求人ID**
1612837

**業種**
その他

**雇用形態**
正社員

**勤務地**
シンガポール

**給与**
経験考慮の上、応相談

**更新日**
2026年10月27日 06:00

## 応募必要条件

**職務経験**
3年以上

**キャリアレベル**
中途経験者レベル

**英語レベル**
ネイティブレベル

**日本語レベル**
無し

**最終学歴**
短大卒： 準学士号

**現在のビザ**
日本での就労許可は必要ありません

## 募集要項

**Key Responsibilities:**

- Coordinate customer orders, project schedules, and operational activities.
- Liaise with customers, vendors, and internal teams to ensure smooth project delivery.
- Prepare reports, documentation, and track project progress.
- Serve as the main point of contact for customer enquiries and service requests.
- Build strong client relationships and provide excellent customer support.
- Support business development initiatives, customer acquisition, and account growth opportunities.

**Requirements:**

- Minimum 2-3 years of experience in electronics, IT hardware, data centers, semiconductors, logistics, recycling, or ITAD industries
- Experience in sales coordination, sales support, customer service, order processing, logistics, operations, or business development.
- Strong communication, coordination, and problem-solving skills.
- Self-motivated, adaptable, and able to thrive in a fast-paced environment.
- Office location is based in West Region

Varick Lee
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EA Personnel: R2197221

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#countrysingapore

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