



PR/096213 | Production Planning Staff

募集職種

人材紹介会社

JAC Recruitment Vietnam Co., Ltd

求人ID

1611280

業種

電力・ガス・水道

雇用形態

正社員

勤務地

ベトナム

給与

経験考慮の上、応相談

更新日

2026年09月08日 10:19

応募必要条件

職務経験

1年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

RESPONSIBILITIES

- Support Business Continuity Planning (BCP), production planning, scheduling, and budgeting activities to ensure efficient and uninterrupted manufacturing operations.
- Monitor, analyze, and consolidate production data, preparing reports and maintaining accurate records through AS400, MES, and other related systems.
- Coordinate with production, logistics, engineering, and relevant internal departments to support daily manufacturing activities and ensure smooth operational execution.
- Assist in developing production plans and schedules based on customer demand, production capacity, and inventory requirements.
- Identify production and operational issues, analyze root causes, and propose continuous improvement initiatives to

enhance productivity, efficiency, and operational performance.

- Support the implementation and compliance of company procedures, operational standards, safety regulations, and management instructions.
- Perform other duties assigned by supervisors and management to support overall production planning and operational objectives.

REQUIREMENTS

- Bachelor's degree in Economics, Business Administration, Supply Chain Management, Industrial Management, Manufacturing Engineering, or a related field.
- Fresh graduates are encouraged to apply; comprehensive training will be provided.
- Experience in a manufacturing environment, particularly in production planning, production control, supply chain, or operations, is an advantage.
- Good Japanese communication skills with JLPT N3 level or above.
- Basic analytical and problem-solving skills, with the ability to interpret production and operational data.
- Familiarity with ERP systems, AS400, MES, or other manufacturing-related systems is preferred.
- Proficiency in Microsoft Office applications, especially Excel, Word, and PowerPoint.
- Strong communication, coordination, and teamwork skills with the ability to work effectively in a cross-functional manufacturing environment.

BENEFITS

- Working location: Long Duc Industrial Park, Dong Nai Province.
- Working schedule: Monday to Friday (7:45 AM – 4:30 PM, including a 45-minute lunch break).
- Company shuttle bus provided from Hang Xanh, Thu Duc, Bien Hoa, and Vung Tau.
- 13th-month salary and performance bonus paid twice annually.
- Professional training and career development opportunities within a leading Japanese manufacturing company.
- Stable, collaborative, and professional working environment.

ABOUT THE COMPANY

JAC's client is a Japanese manufacturing company specializing in industrial automation components and equipment, including cylinders, valves, and automatic control devices. With ongoing expansion in Vietnam, the company offers opportunities to work in a professional manufacturing environment focused on operational excellence, continuous improvement, and long-term career development.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明