


# Senior Accountant / Accounting Specialist

**【1000万/リモート・フレックスあり/急成長外資グローバルバイオ企業】での募...**

## 募集職種

**人材紹介会社**
株式会社ジェイ エイ シー リクルートメント

**採用企業名**
【1000万/リモート・フレックスあり/急成長外資グローバルバイオ企業】

**求人ID**
1610735

**業種**
医薬品

**会社の種類**
外資系企業

**雇用形態**
正社員

**勤務地**
東京都 23区

**給与**
600万円 ~ 1000万円

**勤務時間**
09:00 ~ 18:00

**休日・休暇**
詳細は求人ご紹介時にご案内いたします。

**更新日**
2026年10月30日 21:00

## 応募必要条件

**キャリアレベル**
中途経験者レベル

**英語レベル**
ビジネス会話レベル

**日本語レベル**
ネイティブレベル

**最終学歴**
大学卒： 学士号

**現在のビザ**
日本での就労許可が必要です

## 募集要項

【求人No NJB2406281】
■Purpose:
The purpose of this position is to ensure the effective operation of accounting functions including Accounts Payable inventory accounting cost accounting and financial closing activities. This role will also drive process improvements strengthen internal controls and support both group and statutory audits contributing to the development of a scalable and efficient finance organization that supports the company's continued growth.

■Responsibilities:
Manage Accounts Payable（ AP ） processes and ensure accurate accounting treatment and payment execution.
Perform inventory accounting and cost closing activities including month end closing and related analyses.
Support monthly and annual financial closing processes.
Drive process improvement initiatives and strengthen internal controls.
Coordinate and support outside audits and local statutory audits in Japan.
Collaborate with cross functional teams including Commercial Supply Chain Medical Affairs and other departments.
Support finance related projects and ad hoc assignments.

## スキル・資格

Minimum 5 years of accounting and finance experience.
Hands on experience with SAP ERP systems.
Ability to independently manage AP inventory accounting and cost closing activities.
Experience in process improvement initiatives is preferred.
Strong communication and stakeholder management skills.
Business level proficiency in both Japanese and English.
Self motivated detail oriented and capable of working independently.

【Preferable if available】
Prior experience in a public accounting firm is a plus.
Chinese language skills are a plus.

## 会社説明

ご紹介時にご案内いたします