



PR/119923 | Delivery Control

募集職種

人材紹介会社

ジェイエイシーリクルートメント タイランド

求人ID

1609893

業種

その他（メーカー）

雇用形態

正社員

勤務地

タイ

給与

経験考慮の上、応相談

更新日

2026年09月01日 10:43

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

日常会話レベル

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Salary 25,00 - 35,000

Position Delivery Control

Location BTS Asok

Working Hours: Monday to Friday, 8:00 AM to 5:00 PM

Key Responsibilities

- Receive customer orders and process them in the system.
- Coordinate delivery schedules and communicate order status with customers.
- Coordinate with factories regarding production planning and inventory.
- Work closely with the Import/Export team to ensure smooth shipment operations.

- Prepare shipping documents, including invoices, packing lists, and related documentation.
- Monitor delivery progress and resolve any delivery-related issues.
- Support internal coordination with suppliers and other departments.

Qualifications

- Bachelor's degree in Business Administration, Logistics, Supply Chain Management, International Business, or a related field.
- Minimum 2 years of experience in Delivery Control, Customer Service, Sales Coordinator, Logistics, Supply Chain, Import/Export, or related functions.
- Experience in the electronics industry or trading company is an advantage.
- Proficient in Microsoft Office applications, especially Excel.
- English communication skills at a business level.

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会社説明