



マレーシアの求人なら
JAC Recruitment Malaysia

PR/161027 | Architectural Technician - Draftsman (Opportunity to work with Australia Company)

募集職種

人材紹介会社

ジェイエイシーリクルートメントマレーシア

求人ID

1609875

業種

土木

雇用形態

正社員

勤務地

マレーシア

給与

経験考慮の上、応相談

更新日

2026年09月01日 10:39

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

流暢

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Company Overview

An international architectural design practice with operations in Australia and Malaysia, specializing in the delivery of large scale residential, mixed use, commercial, and master planned developments. The firm collaborates with multidisciplinary consultant teams and international stakeholders to deliver high quality architectural solutions from concept design through construction. As part of its expansion plans, the company is establishing a Kuala Lumpur office to support its growing project portfolio across Australia and the region.

Job Overview

The **Architectural Technician** will play a key role in supporting the documentation and delivery of architectural projects across various stages of development, including design development, authority submissions, tender documentation, and construction documentation. The role is responsible for producing accurate BIM models, coordinating consultant documentation, maintaining quality standards, and supporting Project Architects in the successful execution of projects. The successful candidate will work closely with international design teams and gain exposure to landmark developments across Australia and Malaysia.

Key Responsibilities

- Produce accurate architectural documentation using Revit and AutoCAD across all project stages.
- Develop, maintain, and coordinate BIM models throughout design, documentation, and construction phases.
- Prepare design development drawings, construction documentation, authority submission packages, tender documentation, and presentation materials.
- Coordinate architectural documentation with structural, civil, mechanical, electrical, hydraulic, and other specialist consultants.
- Ensure documentation complies with relevant Australian and Malaysian building regulations, standards, and project requirements.
- Assist with construction detailing, material selections, and the development of technical design solutions.
- Review consultant drawings and incorporate coordinated changes into BIM models and project documentation.
- Maintain drawing registers, revision control processes, and office documentation standards.
- Participate in internal design reviews, BIM coordination sessions, and technical meetings.
- Support Project Architects with design development, technical problem-solving, and project delivery activities.
- Contribute to the continuous improvement of BIM standards, workflows, and office documentation procedures.
- Manage multiple tasks and project deliverables while maintaining accuracy and meeting deadlines.

Key Requirements

- Diploma or Degree in Architecture, Architectural Technology, or a related discipline.
- Minimum **3 years of experience** in architectural documentation and technical delivery.
- High level of proficiency in **Revit** with strong BIM modelling capabilities.
- Strong working knowledge of AutoCAD and architectural documentation processes.
- Excellent understanding of construction detailing, building systems, and consultant coordination.
- Knowledge of architectural documentation standards, quality assurance procedures, and revision control processes.
- Experience preparing construction documentation, authority submissions, and tender documentation packages.
- Understanding of Australian NCC requirements and/or Malaysian UBBL regulations will be an added advantage.
- Experience with BIM360, Autodesk Construction Cloud, or similar collaboration platforms is desirable.
- Familiarity with Rhino, Enscape, D5 Render, Adobe Creative Suite, or related software will be advantageous.
- Strong organisational, time management, and prioritisation skills.
- Excellent communication skills in English and the ability to collaborate effectively with multidisciplinary teams.
- Ability to work accurately under pressure and meet project deadlines.
- Highly detail-oriented, proactive, solutions-focused, and committed to continuous professional development.
- Previous experience in residential, mixed-use, high-rise, luxury residential, build-to-rent, or master-planned developments will be advantageous.

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