



PR/096189 | Senior Legal Specialist

募集職種

人材紹介会社

JAC Recruitment Vietnam Co., Ltd

求人ID

1609382

業種

ビジネスコンサルティング

雇用形態

正社員

勤務地

ベトナム

給与

経験考慮の上、応相談

更新日

2026年08月25日 11:06

応募必要条件

職務経験

6年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Job Responsibilities

- Provide legal and compliance advisory support to group companies in Vietnam.
- Review commercial contracts and legal documents, and provide practical legal recommendations.
- Conduct internal legal and compliance training for group companies.
- Monitor changes in laws and regulations and communicate relevant updates to stakeholders.
- Support internal whistleblower investigations and compliance-related matters.
- Liaise with government authorities and external parties when required.
- Collaborate with headquarters in Japan and legal/compliance teams across the global group network.
- Participate in regional and global legal and compliance initiatives, including occasional overseas business trips.

- Support related administrative tasks such as meeting minutes, document management, translation, and schedule coordination.

Requirements

- Bachelor's Degree in Law or higher.
- Minimum 2 years of experience in an in-house legal department or a law firm serving corporate clients.
- Strong knowledge of Vietnamese corporate, commercial, labor, and investment law, particularly in a business environment.
- Excellent legal research, contract review, legal interpretation, and analytical skills.
- Strong communication and stakeholder management abilities.
- Business-level English and Vietnamese.

Preferred Qualifications

- Qualified Lawyer in Vietnam or another jurisdiction.
- Experience working for Japanese companies or advising Japanese clients.
- Experience supporting manufacturing, factory, or multinational business operations.
- Familiarity with compliance, corporate governance, and internal investigations.

Benefits

- Competitive salary
- Tet bonus and mid-year bonus.
- Opportunities for overseas business trips to Japan and other countries.
- Annual health check-up.
- Full statutory insurance coverage.
- Work-related accident and commuting accident insurance.
- Reimbursement of communication expenses.
- Lawyer license renewal fee support (if applicable).
- Professional and international working environment with exposure to regional and global legal matters.

Location: Hoan Kiem District, Hanoi, Vietnam

#LI-JACVN

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会社説明