



PR/160997 | AR Specialist

募集職種

人材紹介会社

ジェイエイシーリクルートメントマレーシア

求人ID

1609354

業種

銀行・信託銀行・信用金庫

雇用形態

正社員

勤務地

マレーシア

給与

経験考慮の上、応相談

更新日

2026年08月25日 11:03

応募必要条件

職務経験

1年以上

キャリアレベル

中途経験者レベル

英語レベル

ネイティブ

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Key Responsibilities

- Manage daily Accounts Receivable activities, including collections, invoice processing, and cash allocation.
- Monitor and follow up on overdue accounts, resolving queries and discrepancies promptly.
- Handle inbound and outbound customer communications related to payments and collections.
- Build strong relationships with internal and external stakeholders to ensure effective issue resolution.
- Support month-end closing activities and prepare AR-related reports.
- Ensure compliance with company policies and assist with ad hoc tasks as required.

Requirements

- Bachelor's Degree in Finance, Business Administration, Accounting, or related field.

- Experience in Accounts Receivable or Credit Control is an added advantage.
- Proficient in Microsoft Excel; SAP knowledge is a plus.

#LI-JACMY
#countrymalaysia

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会社説明