



PR/160990 | Junior EHS Executive

募集職種

人材紹介会社

ジェイエイシーリクルートメントマレーシア

求人ID

1609349

業種

その他（メーカー）

雇用形態

正社員

勤務地

マレーシア

給与

経験考慮の上、応相談

更新日

2026年09月22日 13:00

応募必要条件

職務経験

1年以上

キャリアレベル

中途経験者レベル

英語レベル

流暢

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Company Overview

A leading environmental solutions and recycling organization is seeking a Junior EHS Executive to join its team in Penang. The company is committed to sustainable operations, environmental protection, workplace safety, and regulatory compliance, supporting customers through responsible recycling and resource recovery solutions.

Key Responsibilities

- Support EHS compliance activities including workplace inspections, site checks, permit applications, and legal documentation.
- Coordinate fire safety programs, including equipment inspections, maintenance, fire drills, and incident investigations.
- Manage PPE issuance, inventory control, inspections, and compliance records.

- Monitor and maintain first aid equipment and supplies.
- Support ISO management systems, compliance monitoring, and document control activities.
- Coordinate internal, customer, and external audits, including ISO, DOE, DOSH, BOMBA, R2, and TAPA audits.
- Maintain compliance records, reports, and EHS documentation.
- Monitor security guard performance and support facility-related compliance activities.
- Manage employee attendance device administration and related records.
- Assist in continuous improvement initiatives related to environment, safety, and compliance.

Requirements

- Diploma or Bachelor's Degree in Environmental Science, Occupational Safety & Health, Engineering, or a related field.
- 1-3 years of experience in EHS, Safety, Compliance, ISO Management Systems, or a related function.
- Fresh graduates with relevant internships or EHS exposure are encouraged to apply.
- Knowledge of ISO 9001, ISO 14001, ISO 45001, DOE, DOSH, and BOMBA requirements is an advantage.
- Strong documentation, coordination, and communication skills.
- Detail-oriented with a proactive and responsible attitude.
- Ability to work independently and manage multiple tasks effectively.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明