【英語を活かす】Head of Legal

世界的な製薬会社にて、Head of Legalの求人がございます。

募集職種

人材紹介会社
ロバート・ウォルターズ (Robert Walters)

採用企業名
世界的な製薬会社

求人ID
1608046

業種
医薬品

雇用形態
正社員

勤務地
東京都 23区

給与
1200万円 ~ 1400万円

休日・休暇
完全週休2日制, 土日祝日休み, 有給休暇

更新日
2026年10月28日 01:00

応募必要条件

キャリアレベル
エグゼクティブ・経営幹部レベル

英語レベル
ビジネス会話レベル

日本語レベル
ビジネス会話レベル

最終学歴
大学卒： 学士号

現在のビザ
日本での就労許可が必要です

募集要項

A global pharmaceutical company is seeking a Head of Legal. The selected candidate will manage contracts, support Japan Business Development transactions, oversee the Japan Legal function, and coordinate with the Global Legal team, external law firms, patent attorneys, and other specialists. This is a hybrid setup role.

A global pharmaceutical company focused on developing innovative medicines and advancing healthcare through research and partnerships. The company operates internationally and works across pharmaceutical and life sciences activities.

Keywords:

企業法務, 法務マネジメント, 契約審査,, 事業開発, コーポレートファイナンス, 知的財産, コンプライアンス, 求人, 外資系

Job Ref: XCOF0Z

Responsibilities:

- Draft, review, revise, and manage contracts for corporate functions and business departments
- Identify legal risks associated with contract execution and advise business departments
- Operate the contract management framework, including electronic storage and management

- Handle seal applications, electronic signatures, and confirmation of appropriate signatories
- Draft and revise group rules and internal policies and coordinate Japan-side responses to global policies
- Support legal matters related to Japan Business Development, including corporate financing, M&A, licensing, third-party investments, and business alliances
- Act as the Japan-side legal and contractual contact for discussions and negotiations with Japanese companies, universities, and other counterparties
- Organise contract terms, liability scope, risks, required procedures, and other legal issues
- Manage the progress, prioritisation, and allocation of work within the Japan Legal function
- Review and support matters including equity compensation plans, RSU rules and agreements, share-related administration, and general shareholders' meeting matters
- Lead team operations, member development, and coordination with relevant departments
- Act as the contact point for patent attorneys, external law firms, insurance brokers, and other specialists

Requirements:

- Bachelor's degree or equivalent qualification
- More than 5 years of practical legal experience for candidates with corporate Legal department experience
- More than 3 years of practical experience at a law firm or in a corporate Legal department for qualified lawyers
- Practical experience in corporate legal matters including M&A, corporate financing, debt financing, and public markets-related legal matters
- Professional level Japanese and English

Preferred requirements:

- Legal experience in manufacturing, life sciences, pharmaceuticals, healthcare, technology, or a related industry
- Experience supporting contracts and negotiations related to Business Development, M&A, corporate financing, licensing, or business alliances
- Practical experience with equity compensation, insurance, intellectual property, or internal policy and rule development
- Experience working in a global company or coordinating with overseas Legal teams
- Legal background

会社説明

We've been a driving force in the Japanese bilingual recruitment market, providing high quality candidates for our clients and access to the best jobs for over 20 years. We operate a team-based profit share system which, we believe, sets us apart from the majority of competitors by enabling us to always put the interests of our clients and candidates first. That means we can find the best fit for employer and job seeker, and we never push people into unsuitable roles.