



PR/160963 | Senior Purchasing Executive / Sourcing Executive - Manufacturing

募集職種

人材紹介会社

ジェイエイシーリクルートメントマレーシア

求人ID

1607723

業種

その他（メーカー）

雇用形態

正社員

勤務地

マレーシア

給与

経験考慮の上、応相談

更新日

2026年09月01日 06:00

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

流暢

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

We are looking for a hands-on **Senior Purchasing Executive** to drive procurement for a fast-growing manufacturing company.

You will be the key person managing end to end purchasing for machinery, production equipment, raw materials and operating supplies to support production and project delivery.

Work Location: Sepang

Job Responsibilities: -

- Source and procure machinery, equipment, raw materials, tools and consumables aligned to quality, budget and timelines
- Prepare and issues POs, track deliveries and reconcile POs, DOs and supplier invoices for payment.
- Source new suppliers from Malaysia & China, negotiate pricing and terms, conduct supplier visits and drive performance reviews

- Work closely with Production, Planning, Engineering, Warehouse and Finance to ensure zero disruption to production
- Lead strategic sourcing initiatives, supplier development and continuous improvement projects to optimize cost and supply chain performance
- Ensure all purchasing activities follow company policies, statutory regulations and ethical sourcing standards

Job Requirements: -

- Degree or Diploma in Procurement, Business, Engineering or related field
- **Min 5 years in Procurement/ Purchasing within a manufacturing environment**
- Proven experience sourcing machinery, production equipment, raw materials and components
- Strong in negotiation, contract management and securing competitive terms
- **Experience sourcing from China + Malaysia is highly valued.** Understanding of total cost, lead time, logistics & Import is a plus
- Proficient in MS Excel and procurement systems
- Strong analytical, problem solving and communication skills. Able to manage multiple priorities independently
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- Fluent in English & Bahasa Malaysia. Mandarin is an advantage for China supplier communication
- Willing to travel for supplier visit locally/ overseas. Knowledge of incoterms & Import/ Export is an added advantage
- Candidate with start-up experience is welcome

#LI-JACMY

#Countrymalaysia

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会社説明