

PR/110661 | Japanese Interpreter – Production

募集職種

人材紹介会社
ジェイ エイ シー リクルートメント インド

求人ID
1607692

業種
自動車・自動車部品

雇用形態
正社員

勤務地
インド

給与
経験考慮の上、応相談

更新日
2026年11月10日 18:00

応募必要条件

職務経験
3年以上

キャリアレベル
中途経験者レベル

英語レベル
ビジネス会話レベル

日本語レベル
ビジネス会話レベル

最終学歴
短大卒： 準学士号

現在のビザ
日本での就労許可は必要ありません

募集要項

PRINCIPAL AREAS OF ACCOUNTABILITY:

- Provide accurate Japanese-to-English and English-to-Japanese interpretation during production meetings, shop floor discussions, and daily operations.
- Translate production-related documents, including SOPs, Work Instructions, Quality Standards, Process Sheets, Reports, and technical manuals.
- Support Japanese expatriates in day-to-day communication with production, quality, maintenance, PPC, and other cross-functional teams.
- Facilitate effective communication during production trials, audits, Kaizen activities, customer visits, and technical discussions.
- Assist in preparing and translating presentations, meeting minutes, reports, and official correspondence.
- Support implementation of Japanese manufacturing practices, including 5S, Kaizen, TPM, and continuous improvement initiatives.

- Maintain confidentiality of business, technical, and personnel information.
- Ensure timely and accurate translation while maintaining technical terminology and company standards.

KEY COMPETENCIES NEEDED:

- Proficiency in Japanese, English, and Hindi (spoken and written).
- JLPT certification (N2 preferred; N3 with relevant manufacturing experience may be considered).
- Experience in Japanese interpretation and translation within a manufacturing or automotive environment.
- Good understanding of production processes and manufacturing terminology.
- Knowledge of Lean Manufacturing, 5S, Kaizen, and TPM concepts is preferred.
- Strong verbal and written communication skills with the ability to interpret accurately in real-time.
- Excellent coordination, interpersonal, and stakeholder management skills.
- Ability to work independently while managing multiple assignments under tight timelines.
- Proficiency in MS Office (Excel, Word, PowerPoint).
- Experience working in a Japanese manufacturing company is preferred.
- Willingness to work on the shop floor and support production operations as required.
- Preferably from a nearby location.

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会社説明