


# PR/160862 | Import Export Manager - Top automotive industry

## 募集職種

**人材紹介会社**
ジェイ エイ シー リクルートメント マレーシア

**求人ID**
1607160

**業種**
自動車・自動車部品

**雇用形態**
正社員

**勤務地**
マレーシア

**給与**
経験考慮の上、応相談

**更新日**
2026年10月20日 04:00

## 応募必要条件

**職務経験**
6年以上

**キャリアレベル**
中途経験者レベル

**英語レベル**
流暢レベル

**日本語レベル**
無し

**最終学歴**
短大卒： 準学士号

**現在のビザ**
日本での就労許可は必要ありません

## 募集要項

**Job Description:**

- Ensure safety, quality, and delivery are top priorities. Apply the “Stop, Call, and Wait” principle when abnormalities occur.
- Conduct on-site verification for all abnormalities and improvement activities.
- Escalate any abnormal situation to the Head of Department within 3 hours.
- Plan and manage import and export operations, including designing and implementing logistics systems and procedures to support manufacturing and production targets.
- Ensure full compliance with customs regulations, tariffs, free trade agreements, and manufacturing license requirements across all operating markets.
- Prepare, review, and manage all import/export documentation, including commercial invoices, packing lists, certificates of origin, bills of lading, customs declarations, and licenses.

- Coordinate inbound and outbound logistics, working closely with carriers, freight forwarders, 3PLs, and shipping lines to manage schedules, rates, and contracts.
- Monitor shipment performance, delivery KPIs, and logistics costs, and identify cost optimization opportunities while maintaining compliance.
- Proactively resolve logistics issues such as delays, customs holds, damages, or documentation errors, and assess risks related to regulatory changes and supply chain disruptions.
- Collaborate with internal and external stakeholders, including suppliers, customers, and logistics partners, and lead or support the import/export and logistics team to achieve performance goals.
- Stay updated on global trade and licensing regulations and drive continuous process improvement through audits, data analysis, and feedback.

**Job Requirements:**

- Diploma or Bachelor’s degree in Supply Chain, Logistics, International Trade, or a related field
- Minimum 5 years of experience in import/export logistics, preferably within a regulated manufacturing environment.
- Strong knowledge of customs regulations, trade compliance, and import/export documentation
- Proven ability to negotiate and manage relationships with internal and external stakeholders
- Proficient in ERP systems and logistics software

#LI-JACMY

#stateselangor

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## 会社説明