



PR/123969 | Japanese Interpreter

募集職種

人材紹介会社

ジェイエイシーリクルートメントインドネシア

求人ID

1605544

業種

その他（メーカー）

雇用形態

正社員

勤務地

インドネシア

給与

経験考慮の上、応相談

更新日

2026年09月01日 12:00

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

流暢

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Job Responsibilities

1. Provide accurate Japanese-Indonesian and Indonesian-Japanese interpretation during meetings, production discussions, training sessions, and daily operations.
2. Translate documents, reports, SOPs, work instructions, emails, and other business-related materials.
3. Facilitate communication between Japanese expatriates and local employees.
4. Support coordination between departments to ensure efficient information flow.
5. Accompany Japanese staff during factory visits, audits, and business activities.
6. Assist in cultural understanding and communication within the organization.
7. Perform administrative tasks related to interpretation and translation activities.

Qualifications

1. Bachelor's degree in Japanese Language, Literature, or a related field.
2. Minimum JLPT N2 certification (N1 preferred).
3. At least 1-2 years of experience as a Japanese Interpreter, preferably in a manufacturing environment.
4. Strong verbal and written communication skills in Japanese and Indonesian.
5. Good understanding of manufacturing processes and workplace terminology is an advantage.
6. Proficient in Microsoft Office applications
7. Able to work independently and as part of a team.
8. Strong interpersonal, organizational, and problem-solving skills.

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会社説明