

**【東京】Finance Manager (Japan) /上海拠点とのやりとりあり /中国語が活かせる**

◆FCVA技術と水素フリーDLCコーティングのバイオニア ◆外資系企業

募集職種**採用企業名**

株式会社ナノフィルムテクノロジーズジャパン

求人ID

1604609

業種

化学・素材

会社の種類

外資系企業

雇用形態

正社員

勤務地

東京都 23区, 品川区

給与

800万円 ~ 1000万円

更新日

2026年08月28日 01:00

応募必要条件**職務経験**

3年以上

キャリアレベル

中途経験者レベル

英語レベル

日常会話レベル

日本語レベル

ビジネス会話レベル

その他言語

中国語：北京語 - ビジネス会話レベル

最終学歴

大学卒：学士号

現在のビザ

日本での就労許可が必要です

募集要項**Position: Finance Manager (Japan)**

Founded in 1999 and headquartered in Singapore, NTI Nanofilm is a global nanotechnology solutions company integrating advanced thin-film coatings, turnkey vacuum coating equipment, micro-optics nanofabrication, and hydrogen fuel-cell surface technologies. With proprietary deposition sources—including Magnetron Sputtering, Arc Evaporation, Filtered Cathodic Vacuum Arc (FCVA), Closed Space Sublimation (CSS), and Plasma-Enhanced CVD (PECVD), we help electronics, automotive, medical and industrial customers improve performance, durability and sustainability, from R&D through high-volume production. NTI Nanofilm operates across Singapore, China, Germany, Japan, India and Vietnam, and has been listed on the Singapore Exchange since 2020.

Job Purpose

Lead the finance function for two Japan legal entities by ensuring accurate financial reporting, statutory compliance, effective internal controls and business partnering support. The role is responsible for monthly closing, taxation, treasury, budgeting, reporting and supporting the local management team while ensuring compliance with Group policies and Japanese regulations.

Responsibilities

- Lead the monthly and annual financial closing for two Japan legal entities. Handle job orders costing, prepare statutory financial statements, maintain accurate financial records, perform balance sheet reconciliations, and ensure compliance with Group accounting policies, IFRS and Japanese GAAP, where applicable.
- Prepare weekly cash flow reports, monthly management accounts, P&L forecasts and other financial reports. Ensure timely submission of reporting packages for Group consolidation and management reporting.
- Ensure compliance with Japanese tax and statutory requirements. Coordinate annual statutory audits, tax filings and regulatory inspections, and liaise with external auditors, tax advisors and government authorities. Monitor changes in accounting, tax and regulatory requirements.
- Prepare annual budgeting and monthly forecasting. Monitor budget versus actual performance, ensure purchase requests are properly approved in accordance with the Delegation of Authority and within approved budgets, and provide variance analysis to corporate finance/management.
- Manage treasury and working capital by preparing cash flow forecasts, monitoring customer collections, supplier payments and liquidity requirements.
- Maintain an effective internal control environment by ensuring compliance with Group policies, Delegation of Authority, finance SOPs and internal control requirements. Support internal and external audits and drive continuous process improvements.
- Support and coordinate day-to-day HR operations and employee-related matters for the Japan office. Work closely with Group HR on the implementation of HR policies and programs. Coordinate with external service providers and advisors as required, ensuring compliance with local labor regulations and company policies.

Working Location

The successful candidate may be based at either of the following locations:

■ Amagasaki Office /Nanofab Japan Co., Ltd.

5-1-1 Tonouchi-cho, Amagasaki, Hyogo 661-0961, Japan

■ Tokyo Office

Wisteria Higashi-Gotanda Building 4A

1-21-9 Higashi-Gotanda, Shinagawa-ku Tokyo 141-0022, Japan

Salary

■ Expected Annual Salary: JPY 8,000,000 – 10,000,000

(May be negotiable based on experience and qualifications.)

■ Monthly Salary: JPY 700,000 – 800,000

スキル・資格
Requirements

- Education: Bachelor
 - Experience: 5+ years finance experience
 - Competencies: Communication, Problem solving, Stakeholder management, Team player
 - Language: Native Japanese + English / Chinese (written and spoken)
 - Comfortable working on-site (Monday – Friday)
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会社説明