



PR/096049 | General Manager / Operation Manager

募集職種

人材紹介会社

JAC Recruitment Vietnam Co., Ltd

求人ID

1602397

業種

ITコンサルティング

雇用形態

正社員

勤務地

ベトナム

給与

経験考慮の上、応相談

更新日

2026年09月22日 01:00

応募必要条件

職務経験

6年以上

キャリアレベル

中途経験者レベル

英語レベル

無し

日本語レベル

流暢

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Location

Hanoi City, Vietnam

Company and Job Overview

A Japanese-invested technology company specializing in digital solutions and operational support services, expanding its business operations in Vietnam.

Job Responsibilities

- Lead and oversee multiple operational support functions, ensuring alignment with business objectives and organizational standards.
- Act as the primary communication bridge between the Vietnam team and headquarters in Japan, facilitating effective information exchange and reporting in Japanese.
- Translate strategic directions from senior management into actionable plans and ensure smooth implementation across teams.
- Coordinate and manage knowledge transfer projects from Japan, establishing efficient workflows and operational frameworks.
- Develop, optimize, and standardize internal procedures, documentation, and working guidelines to support sustainable operations.
- Monitor transition progress and ensure business continuity while reducing reliance on overseas stakeholders.
- Mentor and support managers and team leaders, driving leadership capability and organizational effectiveness.
- Resolve complex operational issues escalated by team leaders and provide appropriate guidance for decision-making.
- Foster employee engagement, team stability, and talent retention within the organization.
- Initiate and implement process improvement activities that contribute to operational efficiency and business outcomes.
- Set departmental objectives, monitor KPIs, and conduct performance evaluations for team members.
- Participate in recruitment activities and workforce planning initiatives.
- Ensure compliance with company policies and information security standards.
- Promote company values and integrate them into day-to-day operations.

Job Requirements

- Japanese language proficiency at N1 level with strong business communication and professional writing skills.
- Proven experience managing teams of approximately 20 employees or more.
- Demonstrated background in process optimization, operational restructuring, or business transition projects.
- Strong stakeholder management and cross-functional communication capabilities.
- Ability to lead organizational change and manage multiple priorities effectively.
- Self-driven mindset with a high level of accountability and ownership.
- Strong analytical and problem-solving skills.
- Interest in understanding organizational structures and contributing to long-term business growth.
- Prior exposure to Japanese corporate environments is an advantage.

Benefits

- Attractive salary and comprehensive benefits package.
- Annual salary review and performance-based bonus scheme.
- 13th-month salary and additional incentive opportunities.
- Premium healthcare and social insurance coverage.
- Health check-up programs and employee wellness initiatives.
- Access to professional development, training, and leadership growth opportunities.
- Exposure to international business practices and close collaboration with Japanese professionals.

- Modern, well-equipped working environment.
- Company-sponsored team-building activities and employee engagement programs.
- Open, collaborative, and performance-oriented workplace culture.

Due to the high volume of applicants, we regret to inform that only shortlisted candidates will be notified. Thank you for your understanding.
#LI-JACVN

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会社説明