



Understanding People

Payroll and HR Shared Service Leader 給与・人事シェアードサービスリーダー

Salary up to ¥14M, Hybrid, Flexitime

募集職種

人材紹介会社

スペシャライズドグループ株式会社

求人ID

1602333

業種

自動車・自動車部品

雇用形態

正社員

勤務地

東京都 23区

給与

経験考慮の上、応相談

更新日

2026年07月27日 00:00

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

大学卒：学士号

現在のビザ

日本での就労許可が必要です

募集要項

Payroll and HR Shared Service Leader 給与・人事シェアードサービスリーダー - Automotive (14M salary, Hybrid work)

Our client, a leading company in the automotive manufacturing industry, is seeking a Payroll and HR Shared Service Leader to manage HR operations for their domestic group of approximately 4,000 employees. This role offers the opportunity to lead and transform the HR Shared Service Center, driving standardization and process improvement across fragmented HR operations. The position offers a competitive salary of up to 14M, flexible hybrid working arrangements, and the chance to work closely with both domestic and global stakeholders.

Key Responsibilities:

- Lead HR Shared Service Center transformation projects
- Manage payroll, social insurance, and welfare benefits operations
- Design and standardize HR business processes

- Enhance team expertise and motivation
- Collaborate with global and domestic stakeholders
- Implement HR process automation and digitalization

Qualifications:

- 5+ years in HR shared services or HR operations
- 3+ years of management experience in HR
- Native-level Japanese proficiency
- Extensive knowledge of payroll, social insurance, and welfare benefits
- Experience in designing and standardizing complex business processes
- Project management experience in business improvement and system implementation
- Experience with HR systems like SAP or Workday is preferred but not mandatory

Benefits:

- Salary up to JPY 14,000,000
- Flexible work hours
- Remote work option available
- Annual bonuses twice a year
- Comprehensive health insurance

会社説明