



PR/119979 | Sales Coordinator (Freight Forwarding)

募集職種

人材紹介会社

ジェイエイシーリクルートメント タイランド

求人ID

1600914

業種

物流・倉庫

雇用形態

正社員

勤務地

タイ

給与

経験考慮の上、応相談

更新日

2026年07月07日 10:14

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

日常会話レベル

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Sales Coordinator (Freight Forwarding)

Salary: up to 35,000 THB/month

Working Hours: Mon–Sat / 08:30–17:00 (Onsite)

Location: Silom, Bangkok

Join a leading international logistics company with a strong global network. We are seeking a proactive and service-minded Sales Coordinator to support sales operations, coordinate with clients and overseas partners, and assist with quotations and logistics documentation.

Key Responsibilities

- Coordinate internally and externally with relevant stakeholders.

- Support the Sales Team in communication with clients and overseas partners.
- Update tariff rates and related pricing information.
- Assist in preparing and issuing quotations.
- Support nomination business activities and related operations.
- Maintain accurate records and ensure smooth communication among departments.

Qualifications

- Bachelor's degree or higher in a related field
- Experience in Sales Coordination, Customer Service, Logistics, or
- Freight Forwarding is preferred.
- Knowledge of shipping and logistics documents, including PO, B/L, Invoices, and Other related shipping documentation
- Service-minded, self-motivated, and a strong team player.
- Able to work effectively under pressure and manage multiple tasks.
- Good command of spoken and written English.
- Computer literate, especially in Microsoft Office applications.

Benefits:

- Annual Bonus
- Social Security
- Phone Allowance
- Health Insurance
- Annual Health Check-up
- Paid Vacation Leave
- Provident Fund

Interested applicants, please click **APPLY NOW**. Only shortlisted candidates will be contacted due to the high volume of applications.

#LI-JACTH

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会社説明