



PR/110473 | Warehouse Supervisor / Executive

募集職種

人材紹介会社

ジェイエイシーリクルートメントインド

求人ID

1599557

業種

その他（商社）

雇用形態

正社員

勤務地

インド

給与

経験考慮の上、応相談

更新日

2026年06月26日 11:26

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

流暢

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Location - Farukhnagar, Gurugram

Key Responsibilities-

- Inbound & outbound logistics planning & all warehouse activities mgt, experience in sales documentation, e-invoicing, e-waybill & import procedures.
- Transportation commercial activities handling, including invoice verification, billing processing.
- Fleet planning, scheduling, vanning.
- Making daily MIS & inventory report, should be good at Excel & preferably ERP.
- Analyze if there is gap in physical & system inventory. Ensure security & accuracy of stock levels.
- Knowledge of FIFO.

- Unloading of import containers & movement & placement of cargo inside warehouse.
- Update stock sheet (opening stock – incoming – outgoing – closing stock
- Coordinate with accounts side for issuing invoice making documents.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明