



PR/160735 | Logistic Executive - Global trading company

募集職種

人材紹介会社

ジェイエイシーリクルートメントマレーシア

求人ID

1599413

業種

化学・素材

雇用形態

正社員

勤務地

マレーシア

給与

経験考慮の上、応相談

更新日

2026年07月10日 22:00

応募必要条件

職務経験

1年以上

キャリアレベル

中途経験者レベル

英語レベル

流暢

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Company Overview

B2B trading company in the plastics and industrial materials industry, specializing in distributing plastic resins, products, and related equipment. They are looking for logistic Executive who responsible for coordinating end-to-end logistics operations, including import/export shipments, inventory planning, and delivery management.

Job Responsibilities

- Import/export of materials and domestic delivery
- General trade operations related to import/export (preparing invoices/packing lists, arranging B/L, handling customs documents, etc.)
- Communication with overseas business partners, customers, suppliers, and logistics-related companies

- Order management and delivery schedule coordination
- Inventory and shipment management
- Preparation and organization of contracts and shipping documents, insurance procedures, creation/submission of required documents to customs
- Support for sales and payment management operations

Job Requirements:

- Diploma / bachelor's degree in Logistics, Supply Chain, Business or related field
- 2–5 years' experience in logistics, preferably in trading / manufacturing / plastics industry
- Good knowledge of import/export procedures and shipping documentation
- Strong coordination and communication skills
- Able to work in a fast-paced trading environment
- Experience in dealing with LMW/ SST tax exemption regulations
- Fluent in English; ability to communicate with regional stakeholders is preferred

#LI-JACMY

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会社説明