



PR/160621 | JAPANESE SPEAKING TRANSLATOR (with established manufacturing company)

募集職種

人材紹介会社

ジェイエイシーリクルートメントマレーシア

求人ID

1599334

業種

その他（メーカー）

雇用形態

正社員

勤務地

マレーシア

給与

経験考慮の上、応相談

更新日

2026年06月26日 11:14

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

流暢

日本語レベル

流暢

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Company Overview

We are seeking a skilled Japanese Speaking Translator / Interpreter to support daily business operations within a manufacturing environment. This role will involve close coordination with management and cross-functional teams, ensuring smooth communication between Japanese and local staff.

Key Responsibilities

- Provide accurate interpretation and translation (Japanese to English/Malay) during meetings, discussions, and daily operations

- Support Managing Director in administrative and coordination tasks
Translate technical documents, reports, and emails related to manufacturing processes
- Act as a communication bridge between Japanese expatriates and local employees
- Assist in internal coordination and project follow-ups
- Perform general administrative duties as required

Job Requirements

- Japanese language proficiency: JLPT N1 or N2 level
- Proficient in English and Malay (spoken and written)
- Prior experience in a manufacturing environment preferred
- Strong understanding of manufacturing processes and terminology
- Good general PC skills (Microsoft Office, email, documentation)
- Strong communication, interpersonal, and organizational abilities
- Candidates with additional specialized skills are highly encouraged to apply

#LI-JACMY

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会社説明