



PR/119896 | Chinese Interpreter and Assistant

募集職種

人材紹介会社

ジェイエイシーリクルートメントタイランド

求人ID

1599106

業種

その他(メーカー)

雇用形態

正社員

勤務地

タイ

給与

経験考慮の上、応相談

更新日

2026年06月26日 10:51

応募必要条件

職務経験

1年以上

キャリアレベル

中途経験者レベル

英語レベル

基礎会話レベル

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Job descriptions

- Provide interpretation support during meetings and daily operations
- Act as a communication bridge between internal teams and external parties
- Perform on-site Chinese–Thai interpretation for meetings and business activities
- Translate documents such as reports, emails, and presentations between Chinese and Thai
- Handle assigned coordination and administrative tasks
- Accompany executives to external meetings or client visits when required
- Ensure clear communication and help bridge language and cultural differences

Qualifications

- Bachelor's degree in Chinese, Business Administration, or related field
- Proficiency in Chinese and Thai (spoken and written)
- HSK Level 5+ is required
- 1–3 years of experience in interpretation, translation, or coordination (fresh graduates welcome)
- Strong communication and interpersonal skills
- Able to work in a fast-paced, multicultural environment
- Well-organized with good attention to detail
- Proactive, flexible, and able to multitask
- Willing to travel for business purposes when necessary

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会社説明