



PR/119833 | Accounting Staff

募集職種

人材紹介会社

ジェイエイシーリクルートメントタイランド

求人ID

1599073

業種

監査・税理士法人

雇用形態

正社員

勤務地

タイ

給与

経験考慮の上、応相談

更新日

2026年06月26日 10:50

応募必要条件

職務経験

1年以上

キャリアレベル

中途経験者レベル

英語レベル

基礎会話レベル

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Accounting Staff

Roles & Responsibilities:-

- Responsible for AP / AR
- Ensure timely collection and follow up with customer in non-payment cases.
- Reconciling document and record all AR transactions.
- Perform tax fillings, WHT, VAT
- Ensuring timely and accurate accounting report (AR Aging Report)
- Maintain Customer master data.
- Performing bank account reconciliations

- Supporting data weekly cash flow projection.
- Prepare month end closing and reporting process
- Provide supporting documentation for audits/government details
- Support project finance improvement and accounting efficiency.

Qualifications:

- Bachelor's Degree in Accounting or Finance.
- Minimum 0-2 years of work experience in Accounting or Finance, Welcome New graduate.
- Attention to details and the ability to Ability to work meets regular tight deadlines
- Strong team oriented, and capability to work in a collaborative manner with others
- Proactive, self-motivated and well-disciplined.
- Good working knowledge of Excel, Word and Power Point.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明